



**EMSCOTE INFANT SCHOOL  
ALL SAINTS ROAD  
WARWICK  
CV34 5NH**

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Website: [www.emscoteinfants.co.uk](http://www.emscoteinfants.co.uk)

Headteacher: Mrs D. Cossins

Age range of children: 4-7 years

Number on roll in 2009/10: 160

Local Education Authority:

Warwickshire County Council  
Children, Young People and Families Directorate  
Saltisford Office Park  
Ansell Way  
Warwick  
CV34 4UL

Telephone: Warwick (01926) 410410

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**“A village school in the town.....”**

Dear Parents

Many people have quoted the above when talking about Emscote Infant School and I believe it to be true. One only has to step through the door and spend a little time inside to appreciate the warm and positive atmosphere in the school and the people who make up its community. On September 26<sup>th</sup> 2006, we had a very successful Ofsted inspection which reported that Emscote Infant School is a good school.

Let me begin by welcoming you to our community. The purpose of this booklet is to inform you of the beliefs and practices which make up our school and of which we are immensely proud. Genuine comments from children will be found throughout!

I hope you will find the information helpful and give you an idea of the sorts of things your child will be learning and doing in school. Once your child starts at Emscote there will be many opportunities to find out more about school life and learning.

If you have any questions, please ask me or a member of my staff. We are always happy to talk to you.

We see ourselves as a team and every member is valued for the contributions they make. You are, or will be, part of that community and we look forward to working in partnership with you.

The partnership between home and school, which begins on the day you enrol your child, has an important part to play in your child's success and happiness in school. We only have the privilege of educating your child for a period of three years so we believe in investing a great deal in him/her during that time.

Your child only has one chance of a quality Early Years education and the staff and myself intend to give your child the best possible start to their school career while they are at Emscote. As parents and teachers we are working together for your child, and it is important that the children know that we respect and trust each other.

I look forward to a long and happy partnership with your child and your family.

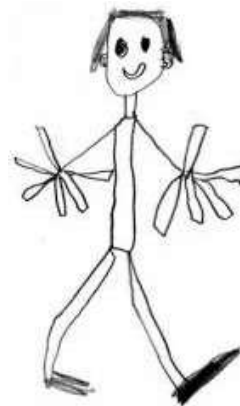
Welcome to Emscote Infant School!

Yours sincerely,

Debi Cossins  
Headteacher

## THE AIMS OF THE SCHOOL

| Our Aims   | <b>Every Child Matters Checklist</b>   |
|--|--|
| Ensure that each child feels valued.   | <ul style="list-style-type: none"> <li>✓ Enjoy and achieve</li> <li>✓ Make a positive contribution</li> </ul>  |
| Encourage all children to reach their full potential of intellectual, personal, physical and social development. | <ul style="list-style-type: none"> <li>✓ Stay Safe</li> <li>✓ Be healthy</li> <li>✓ Enjoy and achieve</li> <li>✓ Make a positive contribution</li> </ul>                 |
| Provide a happy, caring and disciplined school community.  | <ul style="list-style-type: none"> <li>✓ Stay Safe</li> <li>✓ Be healthy</li> <li>✓ Enjoy and achieve</li> <li>✓ Make a positive contribution</li> </ul>                 |
| Develop their sense of spiritual and moral values and teach them to show respect and tolerance towards others.   | <ul style="list-style-type: none"> <li>✓ Make a positive contribution</li> <li>✓ Being safe</li> </ul>   |
| Provide a challenging and broad curriculum.  | <ul style="list-style-type: none"> <li>✓ Enjoy and achieve</li> <li>✓ Make a positive contribution</li> <li>✓ Achieve economic wellbeing</li> </ul>                      |
| Create an effective partnership with parents and the local community.  | <ul style="list-style-type: none"> <li>✓ Enjoy and achieve</li> <li>✓ Make a positive contribution</li> <li>✓ Achieve economic wellbeing</li> <li>✓ Stay Safe</li> </ul> |



## THE SCHOOL AND ITS ENVIRONMENT

There has been a school at Emscote for over 100 years. Originally it was housed in the old Victorian building behind the church, but some 40 years ago it moved to its present attractive split-level premises.

The school serves the families of the surrounding area, and is part of the friendly and caring community.

The children of the school benefit from the variety and interest of the local environment, which includes All Saints' Church, shops, different styles of buildings, factories and the canal.

One of the biggest assets is the people who make up the local community.

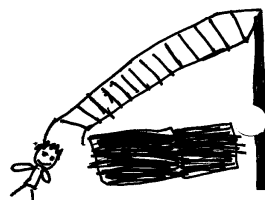
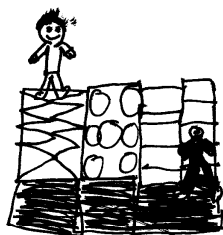
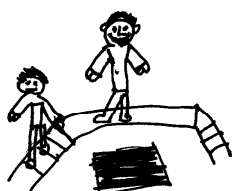
We are keen for the children in our care not only to benefit from this diverse community in which we find ourselves, but also to seek ways of making our own contribution to the life of the community.

At Emscote Infant School we aim to continue to build upon the excellent relationships which have developed over the years and to generate new contacts.



## SCHOOL STAFF

|                                  |   |
|----------------------------------|---|
| <b>HEADTEACHER:</b>              | Mrs D Cossins   |
| <b>DEPUTY HEADTEACHER/SENCO:</b> | Mr J Queralt  |
| <b>CLASS TEACHERS:</b>           | Willow: Miss A Teclaff<br>Cherry: Miss C Hudson<br>Oak: Miss N Johnson<br>Chestnut: Miss M Bobowicz<br>Holly: Mrs V Madagan<br>Sycamore: Mrs H Stephenson, Mrs H Sweeting |
| <b>PPA COVER TEACHER:</b>        | Mrs S Harrison  |
| <b>TEACHING ASSISTANTS:</b>      | Mrs E Blake, Mrs S Turner, Mrs S Cuthbertson,<br>Mrs S Dawe, Miss S Painter, Miss P McLean, Mrs G<br>Ormandy, Mrs F Sorrell, Miss R Lucey, Mrs L Hinks                    |
| <b>SCHOOL ADMINISTRATOR:</b>     | Miss L Hart   |
| <b>CLERICAL ASSISTANT:</b>       | Mrs B Harvey  |
| <b>SCHOOL CARETAKER:</b>         | Mr C Irving   |
| <b>CLEANING STAFF:</b>           | Miss G Kingham, Mrs B Swinney   |
| <b>SCHOOL MEALS STAFF:</b>       | Mrs C Miles, Mrs M Griffin, Mrs L Hinks, Mrs S<br>Tupman, Mrs D Jones, Mrs A Russell, Mrs A Duncan,<br>Mrs S Cook   |



*“PE is fun because we have different apparatus every week.”*

## SCHOOL GOVERNORS

**CHAIR OF GOVERNORS:** Mr E Leung

**VICE CHAIR:** Mrs A Blight

**LA GOVERNORS:** Cllr M Hooper  
Mrs A Blight  
Mrs V Castree

**COMMUNITY GOVERNORS:** Miss S Jones  
Mr A Court  
Mr D Cale

**STAFF GOVERNORS:** Mrs D Cossins  
Miss C Hudson

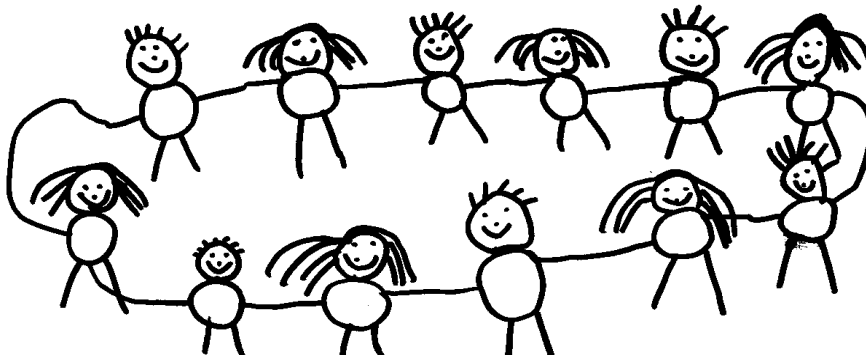
**PARENT GOVERNORS:** Mrs C Heydon  
Mrs J Ali  
Mr E Leung  
Mr E McFadden

**ASSOCIATE MEMBERS:** Mr J Queralt  
Miss L Hart

**CLERK TO THE GOVERNORS:** Mrs B Harvey

### **Terms of Office end as follows:**

|               |          |               |          |
|---------------|----------|---------------|----------|
| Mrs J Ali     | 15.10.11 | Mr D Cale     | 08.12.12 |
| Mr A Court    | 13.11.10 | Miss C Hudson | 13.10.12 |
| Mrs C Heydon  | 12.01.13 | Mrs A Blight  | 31.08.10 |
| Mr E McFadden | 20.03.10 | Mr E Leung    | 03.10.09 |
| Ms V Cook     | 24.04.10 | Miss S Jones  | 15.10.11 |
| Cllr M Hooper | 01.03.11 |               |          |



*“Lots of people are honest and respect each other.”*

## THE GOVERNORS' ROLE

Under the Education Reform Act, 1988, the governing body now has responsibility for the management of the school within the framework of national legislation and the Local Education Authority's policies. It receives a budget from the County Council, and in consultation with the Headteacher decides how it should be spent and makes sure it is managed properly.

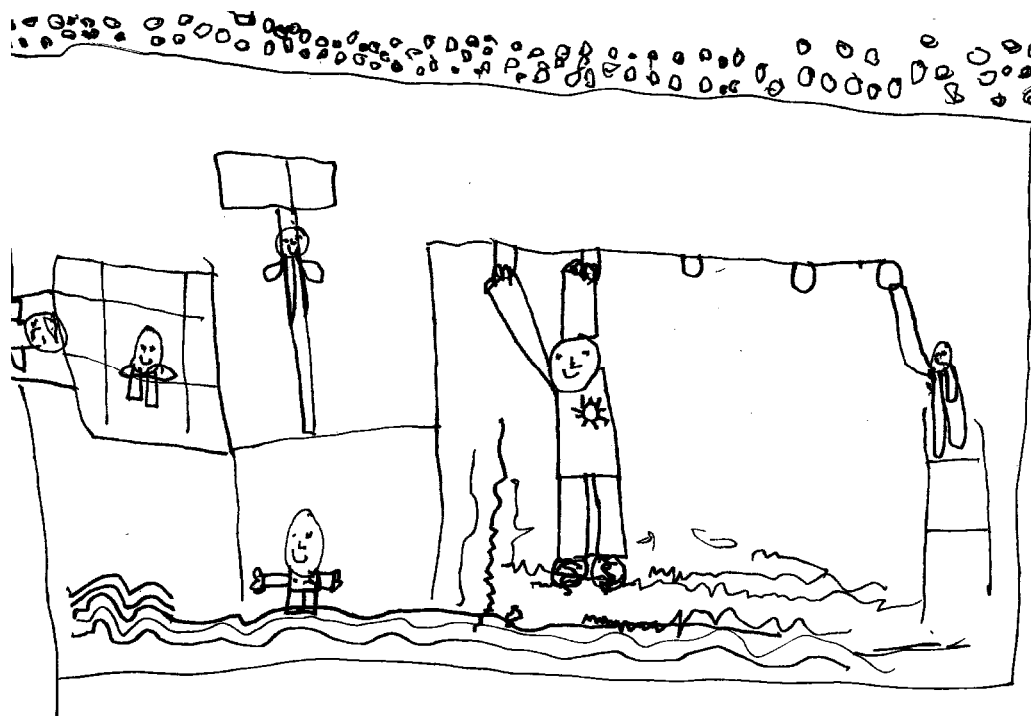
Governors have a say in staff appointments and must see that the National Curriculum is implemented in line with the school's needs.

They are not expected to take detailed decisions about the day-to-day running of the school - that is the role of the Headteacher.

Each year the governors produce a School Profile for parents. This details the school's activities which have taken place in the previous school year. A meeting can be held to discuss this report, if requested by a sufficient number of parents.

On page 7 of this prospectus you will find a list of the names of your governors, who would be pleased to discuss any matter relating to the school with you.

There are five parent governors in total elected by the parents and they each serve for a period of four years. All governors may be contacted through the school.



*"The adventure playground keeps you healthy and active."*

## THE HOME/SCHOOL PARTNERSHIP

The staff and governors of Emscote Infant School recognise the importance of home and school working closely together. All the research has shown that such a relationship is of benefit to the learning and well-being of children. To that end, we make our school a welcoming place for parents and provide numerous opportunities for parents, teachers and children to work together.

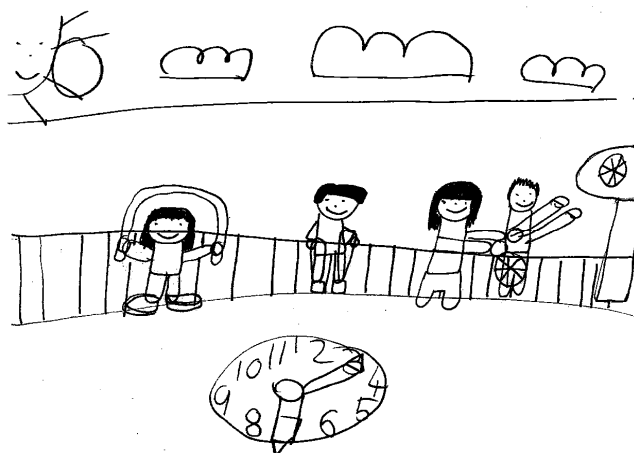
On entry to school parents, children and teachers sign a copy of the Home/School Agreement, which formalises our joint commitment to our children.

**Our aim is** that parents and teachers should develop a supportive and trusting partnership and a commitment to work together to promote the intellectual, social and physical development of each child during her/his time at Emscote Infant School.

**While your child is attending school** there will be many ways that we shall work together -

- 1) Each child has targets for reading, writing and maths. Your child's targets are reviewed each term and new targets set. These form the focus for discussion on parents' evenings.
- 2) You will be invited into school to share the work your child has been doing. There will be three formal parents' evenings each year to discuss your child's school life and progress. At the start of each term, teachers will also send you a topic forecast, which gives details of activities to be addressed in the different areas of the curriculum.
- 3) There are shared events such as concerts, parents' assemblies, and sports day. We also hold some events in All Saints' Church such as Harvest, Christmas and Easter celebrations. The school has an active Friends Association and all parents are automatically members. This association holds social and fund-raising events for all the family. We really value the contributions the Friends make to the life and workings of our school.

**The staff and governors will do as much as possible to make your child's time at Emscote Infant School happy and successful. We hope that you will feel able to support your child and the school in as many ways as you are able. We look forward to getting to know you and working with you.**



## THE CURRICULUM

### WHAT ARE THE CHILDREN LEARNING AT SCHOOL?

What and how children learn in school is described as the curriculum. The ten subjects of the National Curriculum, which you will have heard so much about, are only a part of this. The curriculum consists of all activities within a school including the quality of the relationships and the values that are important to developing a child's sense of morality. We are all aware that children will learn something from everything that happens to them. We have the responsibility as parents and teachers to make all of a child's experiences worthwhile.



*“We like dressing up”*

### HOW THE CURRICULUM IS ORGANISED

#### The Foundation Stage Curriculum

The Foundation Stage begins in the Pre-School setting at the age of three and on entering Reception at Emscote children continue with the Foundation Stage Curriculum. Children arrive at school with a wide range of experiences, interests and abilities and we aim to build upon these vital early years experiences and take their learning forward. The children are continually assessed throughout the year building a profile which is shared with parents and contributes to the child's end-of-year report.

We want to see every child succeed and we believe that by providing a safe, secure and stimulating environment we will enable every child to reach their full potential. We also achieve this through a well planned and fully resourced curriculum.

*“The teachers are kind”*

*“Teachers make work fun!”*

*“The teachers are funny and make us laugh.”*

*“I always try to do my best work.”*

This Foundation Stage Curriculum identifies learning targets for children to aim for and these are referred to as Early Learning Goals. There are also a series of Stepping Stones, which are stages in a child’s development, and they lead into Early Learning Goals.

There are six areas of education identified and they are as follows:

**Personal, Social and Emotional Development**

**Communication, Language and Literacy**

**Mathematical Development**

**Knowledge and Understanding of the World**

**Physical Development**

**Creative Development**

Teachers plan work based largely upon topics which run for a half term.

Children will experience a whole range of play-based activities alongside more formal learning situations but the emphasis throughout their time in this first year at school is “**learning with fun**”, as depicted in our school logo.

### **How are the classes organised?**

The children are arranged in 6 classes throughout the school:

**Willow:** Reception

**Cherry:** Reception

**Oak:** Year 1

**Chestnut:** Year 1

**Holly:** Year 2

**Sycamore:** Year 2

Each class has support from a Teaching Assistant at some point during the day.

### **What will my child learn in school?**

All children are different. We all watched our own children walk, talk and develop at a different time to the children of our friends.

When your child begins school we make an assessment of their stage of development and this assessment supplements the Foundation Stage Profile that is started in pre-school. The teacher then helps your child to take the next appropriate steps in learning, thus building on what your child already knows. The teachers ensure that your child is developing understanding every step of the way. Parents are invited to meet with their child’s class teachers, on an individual basis, to discuss the Foundation Stage Profile and to hear how they can support their child’s learning.

Children have access to shared practical and outside areas which offer opportunities for children to engage in active learning.

Throughout the school children's learning is planned around starting points which interest and motivate them. There are schemes of work based around topics or themes arranged in a two year cycle or rolling programme.

In all classes each day there are Literacy (reading and writing) and Numeracy (mathematics) sessions. These sessions are sometimes linked to topics but certain aspects are also taught separately.

Children in Reception classes work in groups and move between the classroom, shared practical area and the outdoor classroom under the direction of the class teachers and supported by Teaching Assistants. Similarly Year 1 children are grouped for Literacy and Numeracy and also use the full range of facilities available – classroom, shared practical area, outdoor classroom, library and corridor.

The other National Curriculum subjects are: Science, Information Communication Technology (ICT), Physical Education (PE), Design and Technology (D&T), Religious Education (RE), History, Geography, Art, Personal, Social, Health Education and Citizenship (PSHE) and Music.

These subjects are planned using chosen starting points and may be linked to topic work. At times during the day children may be taught as a whole class or in smaller groups.

At times when children need extra help with their learning, we have additional staff available to work in small groups or one-to-one situations.

In all year groups teachers are aware that children learn in a variety of ways. Teachers plan work to accommodate these different learning styles. Visits to places of interest which reinforce learning objectives are arranged throughout the year, and our local environment and school grounds are used as a learning resource.

Children in all year groups have opportunities to explore the wildlife area, use the canal observation platform and have hands on experience of planting and cultivating the school garden. Raising awareness of eco issues is an important aspect of our school ethos. To this end, children are taught about the responsibility of caring for the environment and adopting a healthy lifestyle. In May 2007 Emscote became the first school in Warwick district to receive the Green Flag Award as part of the national Eco Schools Programme, marking the school's significant commitment to and achievement in protecting the environment.

### **Library and ICT suite**

The school boasts a well-resourced library. The ICT facilities developed during the Summer Term 2008 are proving very successful. All classes and groups of children are allocated specific times in these areas.

Reading Scheme books are housed in the library along with a range of fiction and non-fiction books. The non-fiction books are colour coded under headings and children in all classes are taught library skills by teachers, Teaching Assistants and volunteer parents.

The ICT facilities are also used for music, watching educational TV programmes, small group work and one-to-one support.

You can expect that while your children are at this school they will have experience of the following:

### **Literacy**

Children learn the skills of reading, writing, speaking and listening each day during the literacy hour, and within the context of other areas of the curriculum, e.g., writing a letter of thanks after a school visit; writing a list of what they need to make a model.

Our aim is to enable the children to become confident readers who turn readily to a wide range of books and gain meaning from all they read. At Emscote we use the Oxford Reading Tree as our main reading scheme. We enjoy good relations with the Educational Business Partnership who arrange for volunteers from the community to come into school to hear children read.

Children will have a range of other scheme books which they may read in parallel to the main scheme from time to time. Moreover, each class has its own stock of free choice books which the children take home and change regularly throughout the week.

Children will have access to a variety of books and printed materials, which they will read and have read to them for enjoyment, interest and information.

We also provide opportunities for children to become confident speakers and writers by creating a stimulating environment and situations where the children can write for a number of different purposes and for a range of audiences.

Children will have many opportunities to write for different reasons. As they write they will be introduced to the relationships between sounds and letters using a scheme called Jolly Phonics, and most days there are 20 minute Letters and Sounds sessions to develop phonic knowledge. They are also taught the most common spelling patterns in words. It is important they are taught correct letter formation from the start as bad habits are difficult to break once they have been established, for example when writing their name they should use an initial capital letter only.

### **Numeracy**

Each class will have a daily session in numeracy, which will include oral work and mental calculation. This will be followed by the main teaching activity.

The children will be using the maths they are learning in practical situations to solve real problems, so that from the beginning they are able to understand the importance and relevance of maths to their everyday life. Maths language will be used as part of their play as well as in more formal situations.

They will also conduct mathematical investigations, which will help them to appreciate the enjoyment and excitement of maths. Mathematical concepts and processes will be introduced involving calculation, measurement, shape and space, and the handling of data.

*“Maths is good for your brain!”*

### **Science**

Young children constantly seek explanations for the world in which they live. This is scientific behaviour and is built on and encouraged in school.

Living things, forces and energy, the environment and weather are among the areas of science that will be covered. As they explore each area of science they will be learning to develop a scientific approach. They will begin to make observations, ask questions, devise and conduct investigations and communicate their findings through talking and simple record keeping.

The wildlife area and our school vegetable plot provide numerous opportunities for pupils in all year groups to learn about nature and life cycles. They derive much pleasure from working in these areas.

### **Religious Education**

We ensure that our aims for RE are consistent with the new Warwickshire Agreed Syllabus, copies of which are available in school for inspection. The syllabus states that Christianity and Islam will be studied as the major living faiths in this country, and another religion of the school's choice will also be studied. This other religion is Sikhism. Judaism, Buddhism and Hinduism are also encountered on at least one occasion. Having All Saints' Church on our doorstep provides opportunities for first hand learning about practices in the Christian church to take place as the pupils make regular visits there.

### **Sex Education**

Sex Education is not a planned subject in school, but as at home when the children ask questions, the staff will respond in an open and appropriate manner. There are a number of books in school which deal with subjects such as the birth of a new baby.

### **Design and Technology**

Children will be investigating the home and school environment and identifying problems which need a technological solution. Children will have the opportunity to design and make models, to look at how things around them work and to use programmable toys. They can take advantage of the after-school sewing club.

### **History and Geography**

Children will develop their understanding of places near to home (geography) and time that is the recent past (history), learning about the world around them and their own place within that world. There is a specific focus on exploration of the local environment such as the supermarket and the canal. We have established a link with a school in Bo, Sierra Leone. Children communicate by letter and email to learn about life in a different culture.

### **Physical Education**

Physical Education gives children the opportunity to engage in physical activity. They are able to use large and small apparatus, to express themselves through dance and drama and to develop their physical skills.

At lunchtime we have a variety of play equipment and large climbing apparatus. The lunchtime supervisors play games with the children and this further promotes their physical development.

PE is also concerned with helping children to understand how their body works and how they can care for themselves.

As part of our PE Partnership work to develop hours spent on physical activity the children have a session of Kung Fu each week, and a session with Coventry City Football Club. There are also football and cheerleading after-school clubs.

### **Art**

Enabling children to express their own feelings and imagination is an important aspect of Art. The children have opportunities to work with different materials e.g. pens, paint, collage and clay. This may be from first hand experiences, from memory or in response to a story or poem. Such starting points have potential across the curriculum

### **Music**

We aim to make music accessible and fun to pupils. We investigate the world of sound through games, activities and movement. This enables young children to experience singing, playing, composing and listening. Our music curriculum is enhanced by visiting musicians and performers, and by our children's visits to outside events. There is a lunchtime recorder club.

### **Information Communication Technology**

Computers are used by the children throughout the school to access all areas of the curriculum. They learn discrete computer skills - word processing, data handling, modelling and controlling programmable toys. Moreover, children have experience of using an interactive whiteboard which adds a new dimension to their learning. The new ICT Suite will enable children to really develop key skills in ICT.

### **Curriculum Focus Week**

In the spring term we have a week focusing on a particular area of the curriculum. In the past these have included science, performing arts and healthy lifestyles. In addition we have a number of visiting artists who entertain the children at various times throughout the year.

### **Educational Visits**

Each year group also makes educational visits to a variety of places linked to topic work. Year 2 have enjoyed a canal day and a visit to a local Art Gallery, Year 1 have visited Charlecote Park and a local supermarket and Reception classes have spent time at St John's Museum and make frequent visits to the local park. Every year we have a whole school trip in the summer term.

### **Equality of Opportunity**

Every effort is made to ensure that all members of the school community are valued and treated equally, regardless of race, colour, culture and need. Equality of opportunity in our school means a sharing of values and the promotion of achievement and self esteem. It is about all of us reaching our full potential as individuals, and respecting social and cultural differences.

### **Safeguarding Children**

The staff and governors believe the school should provide a caring, positive, safe and stimulating environment that promotes the social, physical and moral development of the individual child. To this end everybody involved at Emscote Infant School, including volunteers, recognises they have a full and active part to play in safeguarding the children and protecting all pupils from harm.

## **ASSESSMENT OF CHILDREN'S LEARNING AND ACHIEVEMENT**

When your child starts school we make an assessment of his/her ability in all areas of learning and development. From then on, teachers are assessing children's ability and helping them to move forward in their learning. All children work at different levels and learn in different ways with different rates of progress. We take account of this in our teaching. What we, as teachers, find very rewarding is the progress that each child makes during his/her time with us. Children in all classes are regularly assessed and such assessments inform future planning. Teachers use tracking systems to plot progress of children and to identify special needs. Tracking also enable teachers to plan to meet specific and individual learning needs.

Initially in the autumn term teachers set Learning Targets in reading, writing and maths and these are shared with you at parents' evenings. Targets are reviewed and new targets set throughout the year. In this way we give you the opportunity to support your child in an informed way.

The National Curriculum Tasks and Tests (SATs) assess part of children's learning at the end of Year 2. The results are available for you to look at, and you will find them listed at the back of this booklet. The format of SATs has the emphasis on teacher assessment to establish a child's working level. There is an opportunity for parents to see what SATs look like and to hear how they are administered in school by attendance at one of our SATs workshops for parents held in the Spring term.

We believe in raising a child's self esteem and rewarding positive behaviour and to this end we have a Tick Sticker Incentive Scheme. Children are awarded these stickers for good efforts with their work, positive behaviour and acts of kindness etc. We also have stickers for Magic Manners to promote respect for everyone in school.

Every week one child from each class is nominated by their teacher to be Worker of the Week. Not only does this child receive a certificate, but their work is displayed in the entrance hall for the week ahead for all to admire. Children respond enthusiastically to having their positive behaviour rewarded and acknowledged in front of the whole school.

The children also enjoy being invited to the weekly Headteacher's Tea Party. Two children from each class are invited on a Friday at 2.30pm for a chat, a drink and to eat cakes!

## **CHILDREN WITH SPECIAL EDUCATIONAL NEEDS**

At some time in our lives, all of us may need extra help and support with a particular area of learning. We identify any difficulties children have and work on those areas with the support of Teachers, Teaching Assistants and in some cases Special Needs Assistants. We follow the Warwickshire new Code of Practice for Special Educational Needs, which came into effect in January 2001. We have a clear policy for children with special educational needs and this is available in the school entrance hall for parents to read if they wish. We actively encourage the integration of children with special needs into our school community. For example, each week a number children from the Ridgeway Special School visit some of our classes to participate in class activities, and small groups of our Reception children visit the soft play and sensory rooms at Ridgeway.

## **BEHAVIOUR AND DISCIPLINE IN SCHOOL**

When children are occupied and interested in their work in a friendly and caring environment where they feel valued, there is a calm and controlled atmosphere. At home you will have been teaching your child the difference between right and wrong. By example you will have been helping your child to develop positive attitudes and a sense of morality. We aim to continue this at school.

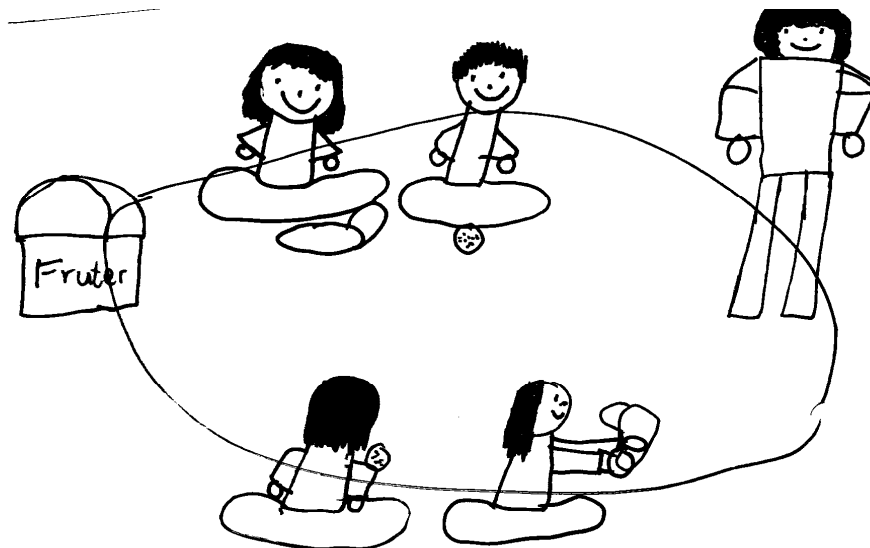
Assemblies and Religious Education and the expectation of good behaviour in school from all the staff will give the children a clear picture of the positive behaviour that is expected in school.

We expect the children to show respect for adults, honesty, tolerance, self-discipline, kindness and thoughtfulness to other children, and to resolve their disagreements through talking to each other. Children are involved in developing their own codes of behaviour.

We do not tolerate violence or bullying, disobedience or unkindness to other children. If a child's behaviour should give us cause for concern we will involve the parents at an early stage.

**Our policy on Behaviour and Discipline can be found on the school website [www.emscoteinfants.co.uk](http://www.emscoteinfants.co.uk). There is a section on how our school deals with bullying. We value your support in helping us implement our policy.**

*“Fruit is great at Emscote”*



*“Friends are important because they help you”*

### **What do you do if you are concerned or worried about something that is happening in school?**

The Headteacher and staff are happy to receive queries or worries and to help to resolve them. If, however, the problem cannot be resolved in school and you are still dissatisfied, there is an official County Complaints Procedure, copies of which are available for inspection in school.

## SCHOOL INFORMATION

### The school day

Begins: 8.55am (**NB.** The children are supervised from 8.45 am. Before that time they are the responsibility of parents.) Our Caretaker locks the playground gates shortly after 9.00 am and unlocks them at 2.50 pm in line with our security policy. School ends: 3.00 pm.

Lunch time: 12.00 to 1.00 pm.

### Act of Collective Worship

At 9.15 am every day there is a whole school Act of Worship\* for a quarter of an hour. We have a different theme for each month and these include animals, positive attitudes, community, famous people and books. We also celebrate the main Christian festivals and some from other faith groups. Details of assemblies are kept in a file and parents are welcome to look at this on request.

\* Parents may request that their child is excused from the daily Act of Worship in school.

### Admission to school

**Starting school:** Every child can begin school in the September of the year in which he/she becomes five. (A school year runs from 1 September to 31 August.)

Parents must apply directly to the Admissions Service by completing a preference form. If you live in Warwickshire and your child is due to start school/transfer to junior school in September 2008 it is now possible for you to apply online at [www.warwickshire.gov.uk/admissions](http://www.warwickshire.gov.uk/admissions). For further information please contact the Admissions Service on 01926 742037 or 01926 742047.

Our school has places for 60 reception class children.

When accepting children for our school the Local Education Authority's criteria is used, as follows:

- (1) Children living in the priority area (given in the area booklet) who have a brother or sister at the school at the time of admission.
- (2) Children living in the priority area who have a brother or sister at the partner junior school (or primary school) at the time of admission.
- (3) Other children living in the priority area.
- (4) Children from outside the priority area who have a brother or sister at the school at the time of admission.
- (5) Children from outside the priority area who have a brother or sister at the partner junior school (or primary school) at the time of admission.
- (6) Other children from outside the priority area.

Within each criterion first priority is given to children in the care of, or provided with accommodation, by a local authority (under the terms of the Children Act 1989 Section 22).

Next priority within each criterion is given in order of distance between the child's home and school. This applies equally to those living inside and outside the County.

In the February before your child starts school you will receive a letter offering you a place at school from the Admissions Service. You will then receive a letter informing you about the arrangements leading up to the start of full-time schooling. These include an evening for the parents of new children, visits for the children, the offer of a home visit and a **part-time** start to school for your child. All these arrangements have been made to make your child's start to school as successful as possible and to enable an initial strong link to be established between home and school. The arrangements have been designed in consultation with parents.

Do ask at school if you require further information.

### Arrangements to visit the school

New parents: You will be very welcome to visit the school and talk to the Headteacher. Please ring the administrator, Linda Hart on 01926 491433 to make an appointment.

Parents whose children are at school: If you wish to see the Headteacher or your child's class teacher for any reason, there is no need to make an appointment. Mrs Cossins is usually available every day before 8.45am and at 3.00pm. The staff are available at 3.00 pm every day.

If you need to come into school during the school day, please report to the administrator, Lindsey Briggs, before visiting classrooms.

Open Morning: This is held in the autumn term and gives prospective parents an opportunity to see the school in action on a typical day. After a brief introduction by the Headteacher, parents and children visit classrooms and talk to staff and children.

### School Meals.

For lunch children may bring sandwiches and a drink in an unbreakable container. The lunch box **should be named**. A hot dinner and a drink are available at a cost of £1.70. Payment for the week should be made every Monday, in an envelope, and any cheques should be made payable to Warwickshire County Council. Children may wish to take a hot meal only once or twice per week and money should be sent to school in the usual way.

We introduced a new system of providing school meals in 2006 and this is referred to as Family Service. It means that children no longer have to queue for their hot dinner but each table has a server who dishes out the dinners to fellow pupils. The system encourages children to interact with one another at the table, helps develop good table manners and teaches them numerous skills related to independence, cooperation and service to one another. We have been delighted with the new system.

Free school meals are available for those on Income Support or Income-Based Job Seekers Allowance, families who receive support under part VI of the Immigration and Asylum Act 1999, or those who receive Child Tax Credit and have an annual taxable income of less than £16,040, on completion of an application form (available from the school office). If you think you are eligible for free school meals please see Linda Hart in the office (even if you do not intend to take advantage of the provision we would be grateful if you would still register your entitlement as the school can receive much-needed funding).

Milk is available for children to drink in the morning at a cost of 18p per day (paid termly or half-termly), or free to children under 5 years. Forms are available from the school office. Children entitled to free school meals will be given free milk in school if they would like it.

We also have a "healthy snack" on sale in school at morning break. For 10p children can have a slice of toast.

The government have also introduced a fresh fruit and vegetable scheme for infant children whereby each child is given a piece of fruit or vegetable daily free of charge.

### Water dispensers

Research shows the importance of children drinking regularly throughout the day. To address this issue we have installed water dispensers in school. On entry to school each child is given a sports top bottle of water. Children are encouraged to drink at designated times throughout the day. Parents are asked to make sure that the bottles are taken home regularly for washing. Replacement bottles can be purchased from the school office.

### **Cash in school**

There are times when children need to bring money to school (for trips, books, charities, etc). **The money should be sealed in an envelope with the amount, the child's name and class name clearly printed on the envelope.**

### **Lateness**

If your child is going to be late for school the office must be notified by 9.30am for registration purposes.

### **Absences from school**

The school must be informed in writing if children are to be absent for **any** reason; in the case of illness the office must be telephoned on the first day of absence.

In 2005, new legislation was passed with regard to penalty notices being issued to parents in cases where they fail to secure their child's attendance. The school continues to work closely with the Education Social Work Service (ESWS) to overcome apparent barriers to regular attendance through a range of intervention strategies. Further details can be obtained from the school office.

During 2006/7 the percentage of sessions missed through unauthorised absences was 0.2%. In the same period there were no permanent exclusions. We follow the Local Education Authority policy on exclusions.

### **Holidays during term-time**

At the Headteacher's discretion you are permitted to take your child out of school for up to 10 days in one school year, but this is not encouraged. A holiday form (available from school) must be filled in and returned to school no less than six weeks prior to the start of the holiday. Each application is assessed using strict Government criteria, and if the application does not meet these criteria you will be told your holiday cannot be authorised. Parents of children in Year 2 should note that SATs are administered each year in May. The Headteacher cannot, therefore, authorise holidays taken during this time.

### **Medicine in school**

If your child suffers from a long-term illness (eg, asthma) and needs regular medication, we can make arrangements to administer the medicine in school. For short-term illnesses, when antibiotics are needed, we request that the medicine is given at home or a parent comes into school at lunchtime to administer medication to their child. We have four nominated members of staff who have received training in First Aid.

### **Accidents and Insurance**

The County Council accepts responsibility for the very few cases where there is proven negligence by the Council or its staff. For the vast majority of accidents where the County Council and its staff are not at fault, the Council carries no responsibility. Parents are advised to consider whether to seek protection by making their own insurance arrangements for personal accidents to their children.

### **Security**

After 9.05 am and until 2.50 pm the front door and the school gates are locked. This is to ensure that the children are safe. Please ring the front door bell to gain access and open the door when the buzzer sounds. We have CCTV screens monitoring all visitors to school, who must report to Lindsey Briggs in the school office. If visitors are staying on the premises they need to sign in and collect a visitor's badge.

## UNIFORM

The school uniform is as follows:

Light blue or white polo\* shirt (\*a short-sleeved sports type shirt with collar)

Long or short grey trousers for boys

Grey skirts or pinafore dresses or trousers (winter) and striped or checked dresses (summer) for girls

Maroon sweatshirt/sweatcardi with embroidered school logo

Maroon fleece jacket with embroidered school logo (optional)

Maroon reversible raincoat with embroidered school logo (optional)

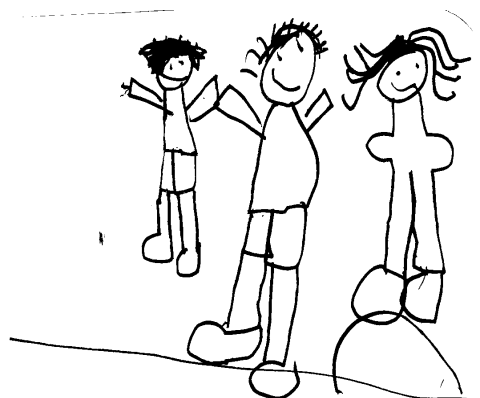
T-shirt, shorts and elastic-topped or Velcro-fastening pumps in a named drawstring bag for PE

Cut-down shirt or overall for art and craft work

Maroon book bag

The school uniform shop is open in the entrance hall on Wednesday afternoons between 2.45-3.15pm selling sweatshirts, cardigans, fleeces and book bags.

**All clothing needs to be clearly named.**



*“At Emscote I feel happy and safe”*

### Which is the next school for your child?

Most of the children from our school go on to All Saints C of E Junior School, Nelson Avenue, Warwick, CV34 5LY. Telephone: 01926 492991. The Headteacher is Mr Richard Machin.

We have a close relationship with this school, which ensures your child's smooth transfer from one school to the next. The children have several opportunities to visit All Saints and prior to transfer the staff of the two schools liaise regularly. In addition, we have good relations with the other Junior Schools in Warwick.

## SCHOOL TERM DATES – SEPTEMBER 2009 TO JULY 2010

### Autumn term 2009

|                     |  |
|---------------------|--|
| Staff training days | 4 and 7 September 2009                   |
| Begins              | 8 September 2009                         |
| Staff training day  | 23 October 2009                          |
| Half-term           | 26 October – 30 October 2009 (inclusive) |
| Ends                | 18 December 2009                         |

### Spring term 2010

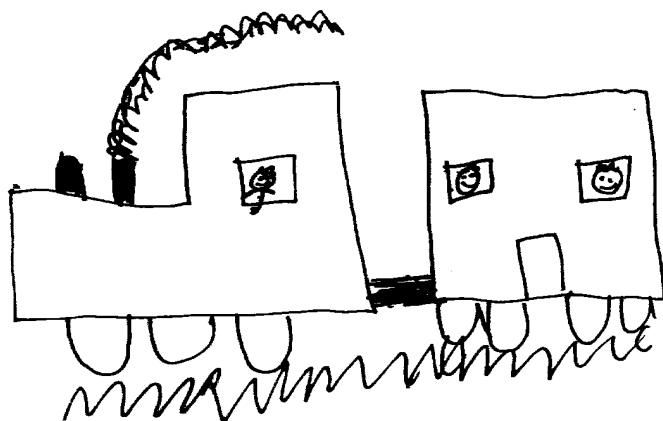
|                    |                                   |
|--------------------|-----------------------------------|
| Staff training day | 4 January 2010                    |
| Begins             | 5 January 2010                    |
| Half-term          | 15 – 19 February 2010 (inclusive) |
| Ends               | 26 March 2010                     |

### Summer term 2010

|                    |                                  |
|--------------------|----------------------------------|
| Begins             | 12 April 2010                    |
| Staff training day | 28 May 2010                      |
| Half-term          | 31 May – 4 June 2010 (inclusive) |
| Ends               | 23 July 2010                     |

(On staff training days the school is closed for children)

In addition school may be closed for elections. Parents will be informed well in advance of the date.



*“It’s great to play on the train with my friends”*

## SCHOOL ACTIVITIES

There are many activities which happen in school that are part of your child's school life. There is a Harvest Festival each autumn, and at Christmas there are concerts and a Christmas Party and in the summer term we hold a Leavers' Concert and Barbeque for Year 2.

As part of a theme or project children may go out of school on an appropriate visit. The children may visit a zoo, museum, farm or wood, and they are given the opportunity of studying the environment around the school. \*\*

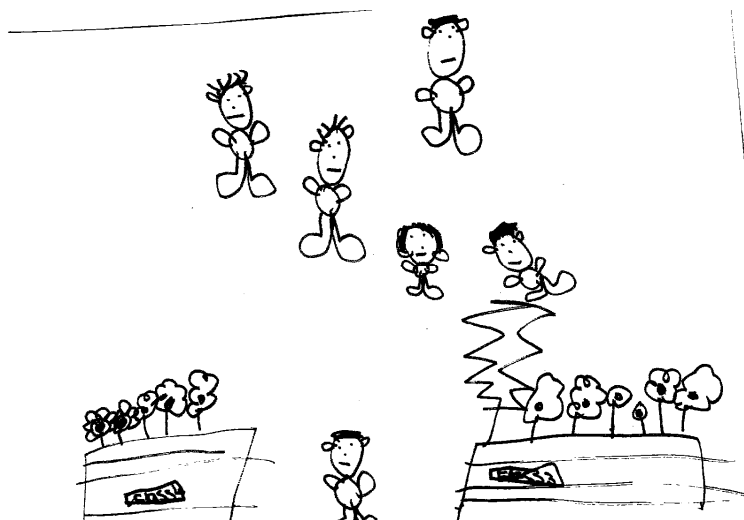
We have many visitors to the school, including drama and music groups, people bringing animals, people from the community and others.

Book Club - On Thursday afternoons (1.00-2.30 pm) there is a Book Club, which all children may join. Each week children can purchase stamps for 10p or more to put on a savings card and when complete can be used to buy a book of their choice.

After-school activities do take place if there is sufficient demand, for example drama and dance, sewing, football, cheerleading and recorder clubs.

The school is informed from time to time of courses being run in the community. Such information is passed on to parents.

*"I love working in the garden"*



\*\* Voluntary contributions are requested for trips taken in school time. A copy of the contributions policy is available in school for inspection.

## **PARENTS, THE COMMUNITY AND THE SCHOOL**

- 1. Parents in School** – We encourage helpers in school. This assistance is a valuable link between home and school and can help improve your understanding of what happens in school. It benefits all the children by giving them more individual attention from adults. If you would like to get involved in helping children with cooking, computer work, sewing, playing board games etc. please see your child's teacher to arrange a time.
- 2. The Friends of Emscote Infant School** - We are all Friends of the school. Each year the Friends have an Annual General Meeting when committee members are elected. During the year the committee plans fun and fund-raising events for the children and their parents. The money raised helps every child in the school. The Friends have been able to buy many very useful items for the school that we would not otherwise have been able to afford.
- 3. Letters home** - Each term you will receive Headteacher's newsletters, sent out regularly via your child, to keep you informed of events and current issues. Please read them carefully and keep them in a safe place. The letters are displayed on the parent's notice board in the hall, so you can check that you haven't missed any information. Don't forget to look for daily reminders displayed on the Floppy the dog notice board on the school fence!
- 4. Sharing assemblies** - These give parents and friends the opportunity to see the wide range of exciting work which goes on in our classes throughout the year. Advanced notice of the dates is given to parents.
- 5. Emscote Pre-School** - We have strong links with this group, which meets on the school premises. Teachers from Emscote and the Pre-School liaise regularly and work co-operatively to co-ordinate activities. Reception staff visit the Pre-School to work with the children and the Pre-School staff and children visit Reception classes. We also welcome the Pre-school into our Friday assemblies.
- 6. Charities** - In line with our policy on citizenship and the general ethos of Emscote Infant School we like to support local, national and international charities over the school year. In this way we encourage our children to consider the very real needs of other people in the world.
- 7. Parent Representatives** – Each class has two Parent Reps who act as points of contact between teachers and parents. They arrange such things as parent helpers to accompany children on educational visits or to help with Christmas parties.
- 8. Scallywags After School Club and Breakfast Club** - Scallywags operate a breakfast club, an after school club and a holiday club from the Contact Centre at All Saints Church. Arrangements can be made for children at Scallywags to attend after school clubs if they so wish. For further details see the advert at end of the prospectus.
- 9. Education Business Partnership (EBP)** - This scheme involves volunteers, trained by EBP, who come into school each week to hear children read or to play number games with small groups of pupils. The volunteers soon build up a relationship with the children and they make a valuable contribution helping children develop reading and numeracy skills along with building their confidence and self-esteem.

**NATIONAL CURRICULUM ASSESSMENT RESULTS**  
**Results of the end of Key Stage 1 Teacher Assessments**

A comparison of school results for 2009 with National results for 2008.

**The table shows the percentage of children at Level 2 (average) and above:**

|                      |          |     |
|----------------------|----------|-----|
| Speaking & Listening | School   | 81% |
|                      | National | 86% |
| Reading              | School   | 82% |
|                      | National | 84% |
| Writing              | School   | 82% |
|                      | National | 80% |
| Mathematics          | School   | 84% |
|                      | National | 89% |
| Science              | School   | 84% |
|                      | National | 89% |

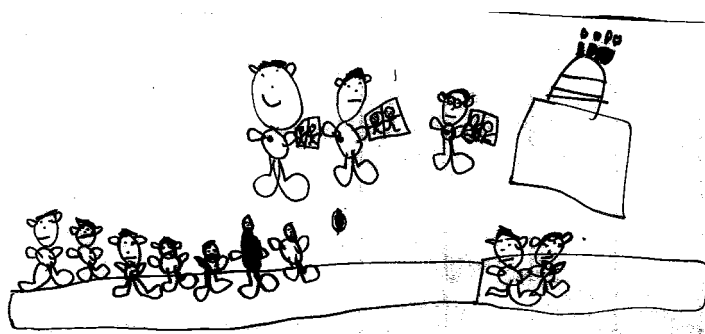
The figures below show a more detailed breakdown of our school and the National results at the different levels.

**TEACHER ASSESSMENT RESULTS: Percentage at each level**

|                      |          | W | 1  | 2  | 2C | 2B | 2A | 3 or above | Disapplied children | Absent children |
|----------------------|----------|---|----|----|----|----|----|------------|---------------------|-----------------|
| Speaking & Listening | School   | 0 | 21 | 56 |    |    |    | 23         | 0                   | 0               |
|                      | National | 2 | 11 | 65 |    |    |    | 21         | 0                   | 0               |
| Reading              | School   | 7 | 9  |    | 19 | 26 | 26 | 11         | 0                   | 0               |
|                      | National | 3 | 13 |    | 13 | 22 | 24 | 25         | 0                   | 0               |
| Writing              | School   | 4 | 12 |    | 26 | 33 | 12 | 11         | 0                   | 0               |
|                      | National | 5 | 15 |    | 22 | 27 | 19 | 12         | 0                   | 0               |
| Mathematics          | School   | 4 | 11 |    | 9  | 35 | 26 | 14         | 0                   | 0               |
|                      | National | 2 | 8  |    | 16 | 25 | 27 | 21         | 0                   | 0               |
| Science              | School   | 0 | 14 | 51 |    |    |    | 33         | 0                   | 0               |
|                      | National | 2 | 9  | 67 |    |    |    | 22         | 0                   | 0               |

W = working towards level 1, but have not achieved the standards needed for level 1.

All figures may not add up to 100% because of rounding.



*“In assembly we celebrate people’s birthdays and have stories about god and other people”*

## Scallywags Kids Club

### Who is Scallywag Kids Club?

Scallywags provide childcare for children at Emscote Infant, All Saints Junior and Coten End Schools before and after school and during school holidays.

### Where are we?

We are based in the Contact Centre, behind All Saints' Church in Warwick.

### What do we do?

Children enjoy being with other children and thrive in their company and parents are looking for a safe place where the needs of their children can be met. In response to this, we offer a range of services for children between the ages of 4 and 11 years. Parents working hours do not coincide with the conventional school day and, school holidays can be the greatest challenge of all. We offer a range of age-appropriate activities with lots of choice, creating opportunities for fun and more social interaction. We are able to offer all this in a space that is safe and secure. All staff are police checked and adhere to standards laid down by OFSTED. The club seeks to operate with a staff ratio of 1 adult to every 8 children, with at minimum of two staff on duty at one time. 75% of all our staff are qualified or working towards a NVQ qualification in childcare. All staff are provided with first aid and health & hygiene training as soon as they are recruited.



### Before school: 7.45 – 8.45am

During term time, breakfast is served allowing children a healthy choice of cereal, toast, fruit or a cooked breakfast before being taken to school by the staff. There is a range of appropriate indoor activities to ease them gently into the day.

### After School Club: 3.00 – 5.30pm

Children are collected by staff from their school classrooms at the end of the day or after any other school activities. An extensive range of activities is available table-tennis, pool, playstations, dressing up, games, arts and crafts, as well as access to an outdoor play area for the children to play on scooters and skipping ropes etc. An area is provided for those wishing to do their homework.

Freshly prepared wholesome snacks and drinks are provided for the children, these include filled sandwiches, wraps, pitta breads, fruit and vegetable crudités.

### Holiday Club: 8.30am – 5.30pm

We are open to children from all schools aged 4 – 11.

Our activities focus on giving children the opportunity of participating in a variety of exciting programmes which include themed weeks with day trips out. To maximise choice, a range of other activities are available at all times such as table-football, Play stations, board games, arts & crafts, dance mat and outdoor games. Our activities are flexible and priority is given to each individual needs. Whatever they decide the emphasis is always FUN!

Working Families Tax Credit can help with payments and we also accept tax free childcare vouchers e.g. Busy Bee and Accor. For more information on saving money with your childcare costs call us.

**For more information please contact**

**Jo Maher 07834 241414 or Pam Wilkinson 07759 301115**

**The Contact Centre**

**All Saints Road**

**Warwick CV34 5NJ**

